



South Northamptonshire Conservative Association

Councillor Role Specification

Objectives

The role of Councillor is primarily to represent the residents of the Division of the Council in all matters pertaining to the Council and to work to optimise outcomes for the Division and the whole Council area. There are 3 aspects to the role:

- **Residents**
 - To represent the whole electorate of the Division at the Council
 - To act as a point of contact between residents and the Council to resolve issues that may arise
 - To point residents with issues to the most appropriate organisation/person to provide support
 - To regularly attend Parish Council meetings and brief them on what is going on at the Council
 - To meet with members of the community and answer questions as they arise
- **Council**
 - To regularly attend Council Meetings
 - To regularly attend Committee Meetings
 - To regularly attend Councillor Briefings
 - To read all Council papers and question where necessary
 - To advise the Leader/Cabinet Members/Chairmen of specific issues with your community
 - To volunteer for Working Groups on subjects that you are interested in or have particular knowledge in
 - Attending Civic events
- **Party**
 - To regularly attend Group Meetings
 - To make Group Members aware of specific issues within your community
 - To attend Councillor Briefings
 - To volunteer for Working Groups on subjects that you are interested in or have particular knowledge of